



# COACH: SCHEDULE

The *Schedule* page displays competitive events, practice ice (PI) sessions, and resurface breaks at the competition. Coaches can filter the schedule to only view events and PI sessions for their competitors.

- 1 From the *Main* competition page, click **Schedule**.
- 2 Click **Download Schedule** for your personal schedule or **EXPORT TO PDF** to obtain the full event report of the competition schedule.
- 3 Checkmark the “My Skaters Schedules” box to view only your competitors’ events and PI sessions.
- 4 Use the left/right arrows or the calendar icon to select the date.
- 5 Click **Day** for the calendar view where you can open schedule items. Click **Agenda** for a read-only list of your schedule.
- 6 Double click an item on the schedule to open and view information.
- 7 Click **CLOSE** to exit the *Event* window.

The screenshot shows the 'Schedule' page with the following elements:

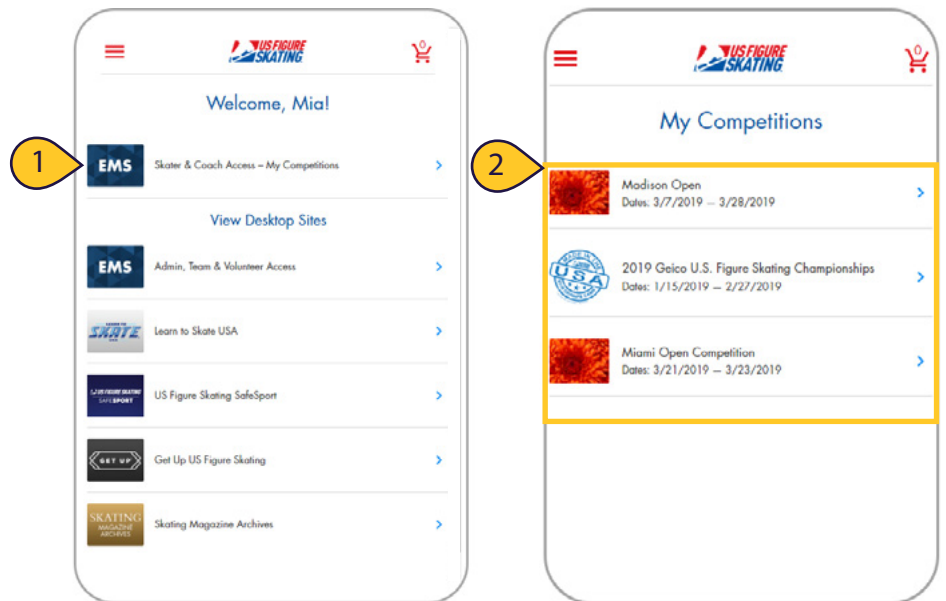
- 1:** A red 'Schedule' button with a calendar icon.
- 2:** A yellow box containing 'Download Schedule' and '(EXPORT TO PDF)' buttons.
- 3:** A checkbox labeled 'My Skaters Schedules'.
- 4:** Navigation arrows and a date selector showing 'Wed, January 16, 2019'.
- 5:** 'DAY' and 'AGENDA' view toggle buttons.
- 6:** A detailed view of a schedule item for 'C Rink' on Monday, January 21, showing a list of events from 8:30 AM to 5:00 PM, including 'Novice Dance' and 'Novice Pairs SP'.
- 7:** An 'Event' pop-up window for 'Novice Dance' with details: Round: 1, Start: 10:35 AM 01/21/2019, End: 11:10 AM 01/21/2019, Type: OPI, Arena: Little Caesars Arena, Ice Sheet: Practice, Allowed Events: Junior Men, and a 'CLOSE' button.



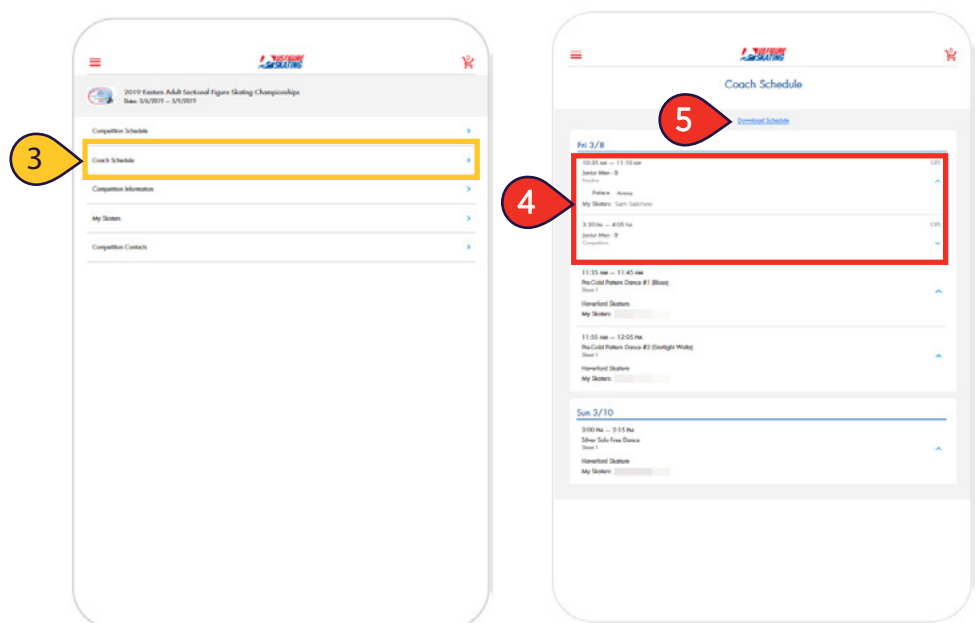
# MOBILE: COACH SCHEDULE

The *Coach Schedule* page, provides a summary view of your competitors' events and practice ice sessions.

- 1 After logging in to *Members Only* ([www.usfsaonline.org](http://www.usfsaonline.org)) from a mobile device, tap **Skater & Coach Access - My Competitions** to select a competition.
- 2 Select your competition.
- 3 Tap **Coach Schedule**.



- 4 Select a date and time, tap the dropdown to view your competitor's schedule.
- 5 To obtain a PDF of the schedule, tap **DOWNLOAD SCHEDULE**.

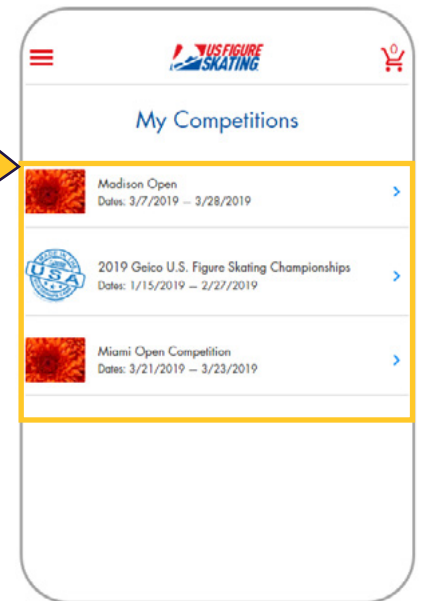
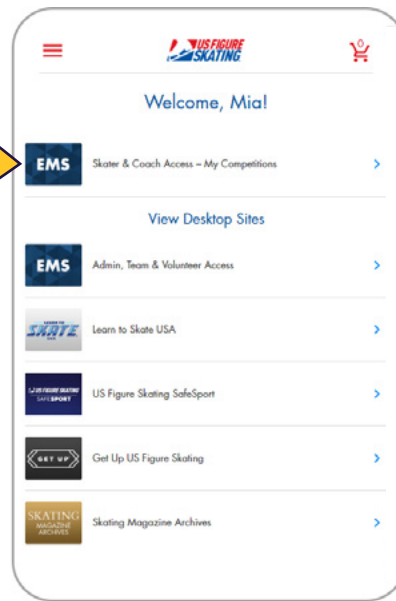




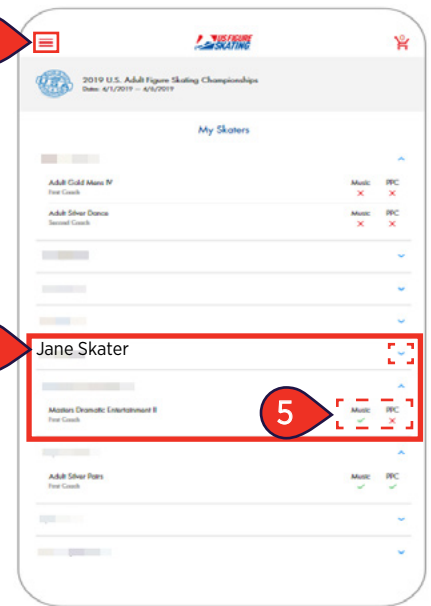
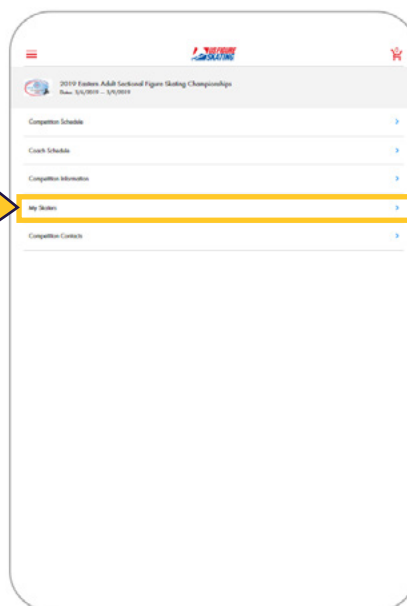
# MOBILE: MY SKATERS

The *My Skaters* page, names the competitors attending this competition who have you listed as their coach. If a competitor is missing from the list, contact your competitor to ensure they have added you as their coach for the competition.

- 1 After logging in to *Members Only* ([www.usfsaonline.org](http://www.usfsaonline.org)) from a mobile device, tap **Skater & Coach Access - My Competitions** to select a competition.
- 2 Select your competition.
- 3 Tap **My Skaters** to view information about your competitors for this competition.



- 4 Tap your competitor's name to expand or collapse their row. Expand to view information.
- 5 Review the registered events, music, and PPC statuses for your competitor(s).  
**Note:** "X" denotes a missing requirement. Only competitors can upload music and PPC. Contact your competitor to ensure the requirements are complete.



- 6 Tap the **Menu** icon to return to the *Main Menu* or *Competitions* page.



# COACH: MY SKATERS

Use the My Skaters page to check the status of your skater's music and PPC submissions. Preview your competitors' program music for each segment on this page. You can also view the status of your competitors' federation letters, if applicable.

- 1 From the *Main* competition page, click **My Skaters**.
- 2 Click the arrow for your competitor's name to expand/collapse their events.
- 3 Expand the "Event Name" row to review the music and PPC statuses for the competitor.  
**Note** : The "X" denotes a missing requirement. Only skaters can upload music and provide PPC. Contact your competitor to ensure this is completed.



My Skaters

Name	Federation Letter		
>	N/A		
>	N/A		
>	N/A		
>	N/A		
Event Name	Music	PPC	Coach Affiliation
Adult Bronze Light Entertainment I	X	✓	First Coach
Adult Bronze Light Entertainment I	X	✓	First Coach
Segment	Music	PPC	
Free	Missing Music & Copyright	N/A	
>	N/A		
Event Name	Music	PPC	Coach Affiliation
Adult Silver Pairs - Free	✓	✓	First Coach
Masters Dramatic Entertainment II	✓	✓	First Coach
Segment	Music	PPC	
Free	Complete	Complete	
>	N/A		
>	N/A		
>	N/A		

- 4 From the "Music" column, click the **Play** icon to preview your competitors' submitted music.
- 5 Click the **List** icon to view your competitors' planned program content.



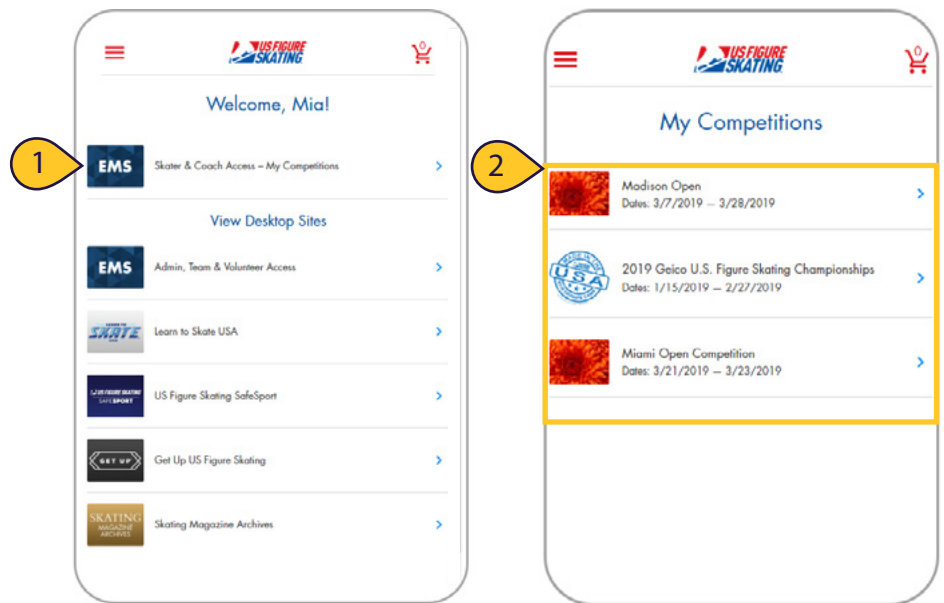


# MOBILE: COACH MY COMPETITIONS

The *My Competition* page, names all competitions that competitors have listed you as attending with them. If a competitor is missing from the list, contact your competitor to ensure they have added you as their coach for the competition.

1 After logging in to *Members Only* ([www.usfsaonline.org](http://www.usfsaonline.org)) from a mobile device, tap **Skater & Coach Access - My Competitions** to select a competition.

2 Select your competition.



3 To review and or download “My Schedule” or the entire “Competition Schedule” tap **Competition Schedule**.

4 Tap **Coach Schedule** to view your schedule at the competition.

5 Tap **Competition Information** to review access practice ice prices & timelines, practice ice instructions, and practice ice terminology.

6 Tap **My Skaters** to view information about your competitors for this competition.

7 If you have questions related to the competition, tap **Competition Contacts** for the appropriate information.

